

## **SAFETY PROCEDURES FOR CONTRACTORS AT** **BOMBAY SCHOOL**

1. All contractors must report to the school office on arrival.
2. Prior to confirming contracts, the contractor will have provided the school with evidence that they have appropriate insurance cover for all liabilities.
3. Noise and dust levels must be kept to a minimum during school hours.
4. All equipment must be appropriately stored when not in use.
5. Machinery and goods must be delivered at appropriate times when students are in classes.
6. The project site must be fenced off with 'caution tape' to ensure safety related to holes / drains/ scaffolding etc. unless specifications require a more permanent fence.
7. During, and on completion, all debris will be removed and the site returned to its previous state.
8. Bombay School is a Smokefree school. Refer to Government Smokefree Legislation.
9. Contractors are not permitted to bring their children with them when working on the school site during school holidays.
10. Dogs are not permitted on the school site.