POLICY

HANDWRITING

RATIONALE

Handwriting is part of the English Curriculum Document page 39 and is included in the achievement objectives for visual language, as part of processing information.

<u>PURPOSES</u>

- 1. To master basic skills of movement and shape and practise these regularly.
- 2. To develop and use a fluent, legible, consistent style of writing.

GUIDELINES

To achieve these objectives, the following guidelines apply:

- i. On entering school, children will be assessed to determine individual needs.
- ii. Basic script, as outline in Teaching Handwriting 1985, shall be taught in the first two years, or as the child is ready. Progressing to the cursive style from year three.
- iii. The programme will include practice periods involving both individual tuition and formal writing sessions based on individual needs.
- iv. Teacher examples should be good models of scripts used.
- v. Children should be encouraged to evaluate their own work and set goals.
- vi. The Department of Education 'Teaching Handwriting 1985' will be used as a guide.

CONCLUSION

The development of an efficient individual style of handwriting depends on the mastery of basic skills, which can only be achieved by competent teaching and regular practice.

Formulated by Staff: August 1998

Approved:

Review Date: August 2000