

POLICY

FUNDRAISING

RATIONALE

Operational funding needs to be supplemented by fundraising activities each year.

PURPOSE

Fundraising activities will subsidize the cost of teaching and learning activities and resources, both inside and outside of the classroom

GUIDELINES

1. The Board of Trustees will set school Fees (donations) in October each year with contributions asked for in Term 1.
2. The Board of Trustees recognizes the Home and School as the main fundraising body of the school. The H&S will outline its main fundraising activities for the year in a report to the board and will operate their income and expenditure within the School Budget.
3. The Board of Trustees will budget for a set amount to be raised by the H&S and this will be expended through the board's budget each year.
4. Organisations who approach the school for fundraising purposes will be referred to the H&S. They will take into account the following criteria:
 - Merit and suitability of the activity
 - Fundraising activities already decided upon
 - Level of profitability / reliability of organizer
 - Availability of people to run the activity.
5. The Board of Trustees will be informed of all fundraising activities undertaken by pupils or employees of the school, parents or other organizations using the school name, through the H&S report to the board's monthly meeting. The Principal shall approve minor fundraising activities eg sausage sizzles, mini galas.
6. The board is responsible for accounting for funds raised, and will report annually to the community on all expenditure. Funds will be spent on the project for which they were raised.
7. Fundraising for charitable causes will be set at the beginning of each year, and will be identified in our annual operations plan. This may involve one Mufti Day per term.

CONCLUSION

Learning programmes and Educational opportunities will be improved through fundraising activities.

Formulated:1993 Reviewed:August 2011 Next Review August 2014