

## Schools in the RTLB Bombay Cluster.

- Ararimu School
- Bombay School
- Hunua School
- Paparimu School
- Pukekohe East School
- Puni School
- Ramarama School



## Office Location

**Bombay School**  
35 Paparata Road  
Bombay. 2675.

Phone—09 236 1012

## **BOMBAY CLUSTER**

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**Resource Teacher:**  
**Learning and Behaviour.**



## What does the RTLB do?

The RTLB works collaboratively with students, their schools, teachers, and families to support the student's learning and behavioural needs.

## Who does the RTLB Work with?

Individual students.

Individual teachers.

Groups or classes.

Syndicates within a school.

Whole school or staff.

## Examples of Support.

- Provide strategies
- Provide resources
- Facilitate referrals to other professionals
- Adapt curriculum
- Connect with community groups
- Connect with social service groups
- Provide skills training
- Professional development

## How do I access RTLB support?

Schools have an in-school procedure to support students. Schools may use the following process.

The Teacher has a concern —cusses student with Senior Teacher.

Advice given to Teacher.

Problem persists.

Refer to school Special Needs Coordinator (SENCO), who provides school support.

Problem persists. School decide to refer to the RTLB service. Download forms from [www.bombay.school.nz](http://www.bombay.school.nz)

RTLB screens referral and enters referral on RTLB waiting list.

At Intake and Referral Meeting, the RTLB Management Committee decide whether application meets RTLB criteria.

The application is accepted or declined. If the application is accepted, the RTLB commences the case immediately.



## Confidentiality

The RTLB service requires written permission from the Parent/ Caregiver, Teacher and School Principal.

Should the RTLB need to refer the student on to another professional, this will only be done with the prior consent of all parties involved.

All information shared between professionals will be kept confidential.

It is important that schools, families, and RTLB work collaboratively in order to effect positive change for students referred to the RTLB service.

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