

What help are you seeking from us?

Has Special Education been involved before? Yes No

When?

It will assist us to have some of the following information attached, if you have access to it:

FOR EARLY CHILDHOOD

A summary of your/any observations undertaken at the EC centre

FOR SCHOOL AGED CHILDREN

For Behaviour referrals behaviour diary, behaviour checklist, SENCO/RTLB report, individual plan, teacher or parent observations

For Communication referrals communication checklist, SENCO/RTLB report, oral language sample, JOST/ROL results, 6 year net, individual plan, teacher or parent observations

PARENT/LEGAL GUARDIAN PERMISSION

I /We consent to this referral being made to Ministry of Education - Special Education

Signed _____ Date _____

PRIVACY STATEMENT

The personal information collected from you on this form is required by Ministry of Education – Special Education for the purposes of providing special education services to assist your child.

The information collected by Ministry of Education – Special Education may be disclosed to other professional agencies (Education staff, medical and health professionals and welfare personnel) for these purposes. Your information will not be disclosed to people other than those listed above, unless it is authorised or required by law.

The information collected will be held at the office of the Ministry of Education - Special Education, Manukau District. You have the right under the Privacy Act to see this information and to ask for any inaccurate information to be corrected.

Should you not wish to provide any information requested, please contact a member of staff who will explain the consequences of not supplying it.

The Ministry of Education – Special Education will respect the confidentiality of the information collected including the data on this referral form. The information will be used in the context of the request for service outlined on this form. It may also be used for statistical purposes in a way that will not identify the individual.